

Navigating the Security & Compliance Maze

...AND OVERCOMING COMPLIANCE AND DATA-BREACHING OBSTACLES ALONG THE WAY

Finding Your Way & Avoiding Obstacles

Navigating your organization to a destination of top-level security and compliance can often seem like being trapped in a maze. One wrong turn can lead to crippling fines, loss of reputation, and even business closure.



There's a way out — a document management platform that can not only enforce compliance and significantly reduce business risk, but also automate compliance and data processes for superior productivity and data accuracy.

CHALLENGE 1

DATA LEAKS AND NON-COMPLIANCE:

- No ability to ensure only the right people have access to information
- No ability to control document duplicates or freeze content versions
- No evidence of employees following documented procedures
- No systematic retention and disposal of records

62%

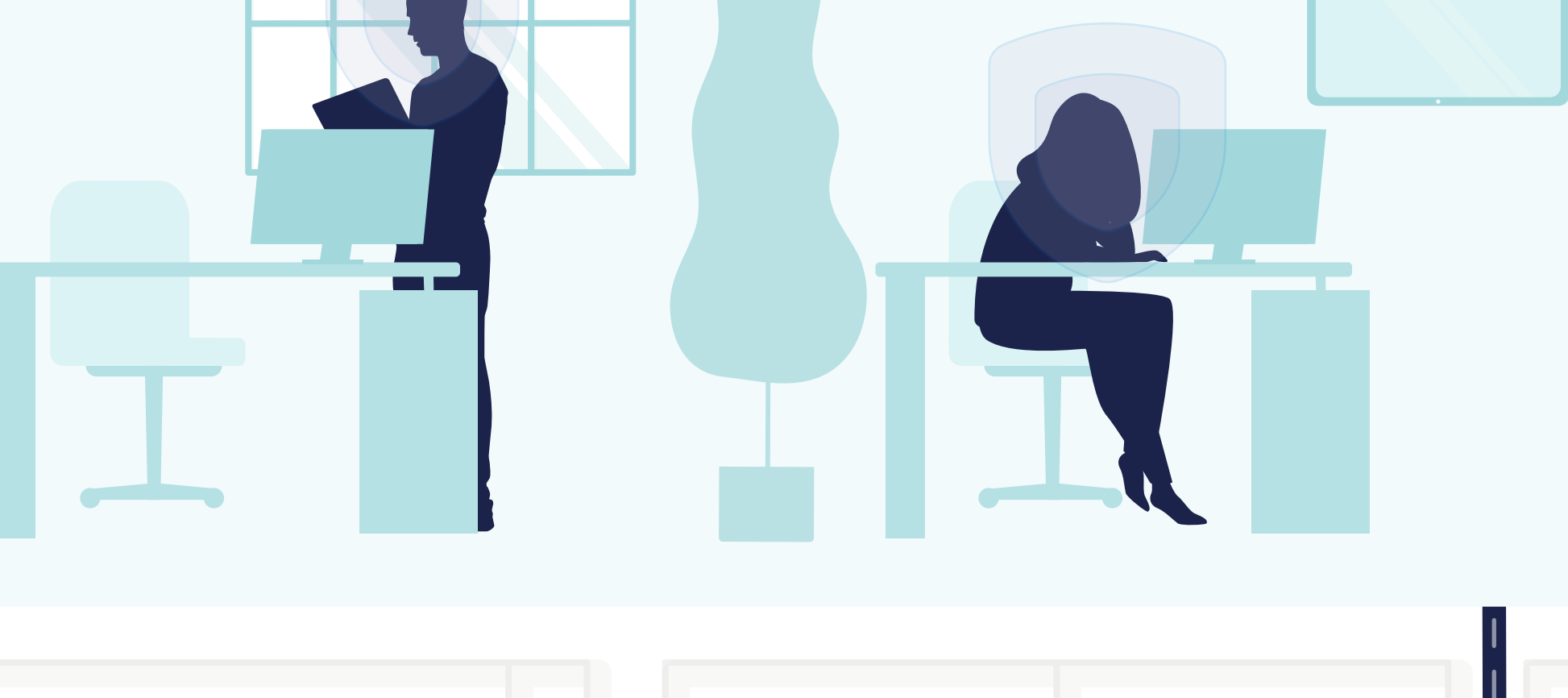
of surveyed companies were concerned client data leaks will harm brand reputation and credibility.

"We have reaped substantial time savings by not having to copy information for the auditors, and they do not have to sort through duplicate files like in the past. M-Files has made audit management a much simpler and faster process."

Darren Lowe
VP, Information Technology, Stearns Bank

THE SOLUTION

- A one-stop toolkit for data, security, and compliance governance
- A flexible approach to managing access and permissions to information
- Complete control over document versions, publishing, and distribution
- A robust tool for defining and enforcing compliance controls



CHALLENGE 2

INEFFICIENT COMPLIANCE TOOLS:

- Compliance measures create huge workloads and don't guarantee results
- Lack of data-retention rule enforcement
- Inability to ensure only the right people have access to information

15% of respondents fear they'll be fined for non-compliance due to data leaks of client information.

"M-Files software is compliant with JCIA and HIPAA standards. This included security, privacy, user access and data jurisdiction, and encryption. This is what really sets M-Files apart from other solutions—the ability to store our data in-house—we had complete control over where our patient data was held and who had access to it."

Yasser Quraishy
UAE Country Director, Executive Director - Digital Health
Manzil Healthcare Services

THE SOLUTION

- Full 360-degree views across existing and new data repositories
- Automated process controls and electronic audit trails
- Automated document permissions and approval workflows



CHALLENGE 3

POOR DOCUMENT CONTROL:

- Separated document management and compliance systems lead to inefficiencies and bottlenecks
- Compliance doesn't follow the speed of business—audits create unnecessary workloads
- Stressed employees feel they need to perform extra, manual tasks

"With M-Files, we've simplified regulatory compliance procedures by establishing and enforcing document and data control processes within our quality management framework."

Jerry Curtis
Director of Test Operations, Link Engineering

50%

of surveyed organizations use at least three separate storage document systems.

THE SOLUTION

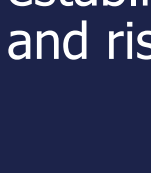
- Help only the right people find the right information with access limits
- Improve productivity with automated workflows automated compliance logging
- Streamline audit process with automated audit trails and immediate access to critical information

The End Goal:
SECURITY & COMPLIANCE



M-Files provides a robust array of built-in security/compliance capabilities, including permissions management, to help enforce security and compliance.

In addition, M-Files offers a Quality Management (QMS) solution that can make audits even more effective by enforcing a set of quality processes, resources, and controls.



Automate policies and governance:

Ensure all offices, staff, and projects conform with practices and policies established for work efficiency and risk containment.



Stop data leakage:

Role-based permissions provide instant access to the right people while others won't even know the data exists.



Demonstrate compliance to auditors, clients, and regulators:

Built-in tracking of document version and access histories enables rapid audits against policies and regulations.



Automate data retention:

Policies by client, regulation, or litigation can be automated across file systems, users, and teams.

SCHEDULE A DEMO

to learn how M-Files can help enforce a new level of security and compliance success and help reduce business risk.

Sources

"Predicts 2022: Cybersecurity Leaders Are Losing Control in a Distributed Ecosystem," Gartner, 2022

ivAIIM: "4 Things You Need to Know About the Real World of Multiple ECM * Repositories," 2021